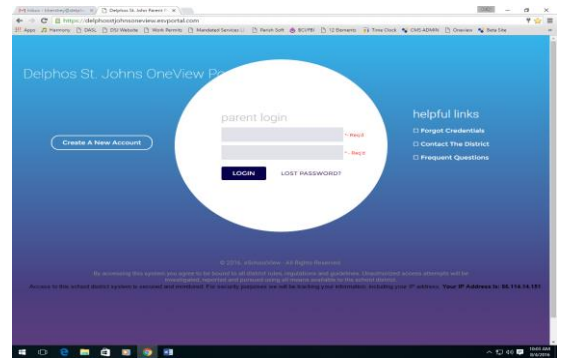


Instructions for Creating an Account in OneView

<https://delphosstjohnsoneview.esvportal.com>

1. Click on the 'Create A New Account'



2. Fill in the Personal Information
3. Create your own
 - Username and Password
 - Security question/answer
 - Pin Code

(Please create a username & password that you will be able to easily remember for ongoing use. For example, use the same username and password that you already use to check your student's grade in Progress Book)

To get started, you will need to register as a prospective parent with our district. Please provide all information below and click the 'Register' and get yourself set up. Fields in **bold** are required.

Personal Information

Your First Name:

Your Last Name:

Your Email Address:

Alternate Email: (If provided, we will copy this email on all messages sent out)

Contact Phone: (If provided, we can use to speak with you if needed)

Your Registration Status:

Account Access Information

Parent Username:

Parent Password: (Known only to you - do not share)

Confirm Password:

Forgot Password Question: (Used to verify your identity if needed)

Forgot Password Answer:

PIN Code: (Please provide a pin code for additional security)

Use "Option #2: to Link your child to your account. You will need to use the Student Number(s). After filling in the student Last Name, Grade Level and DOB. Click Attach. You will do this step again if you have multiple children to link.

Link A Student To My Account

Option #1: Use An Invitation Code

If you have a district-provided student invitation code, please type it below and your student will be linked to your account for access.

Code:

Option #2: Provide Student Details

If you do not have an invitation code, please provide us with the following information about your student. If a valid match is found your student will be linked to your account.

Student Last Name:

Grade Level:

Date of Birth: / /

Student Number: [I don't have this](#)

